

PRIVACY NOTICE OF THE LORD-LIEUTENANT OF BUCKINGHAMSHIRE FOR RESIDENTS INVITED TO BE NOMINATED TO ATTEND ROYAL GARDEN PARTIES

1. Before submitting the personal details of their guest, nominees are requested to inform them that they will be doing this and ensure they have their consent to pass on their personal details.
2. The Lord-Lieutenant of Buckinghamshire is the data controller responsible for processing this personal information.
3. The purpose of this processing is in order to nominate you and your guest to the Royal Household to attend a Garden Party of The King.
4. Your personal data is processed securely in compliance with the Data Protection Act 2018. Any paperwork you submit is kept locked when the office is unsupervised; and any electronic correspondence is password protected by the office with access limited to those who are responsible for processing it.
5. Once you have agreed to be nominated and have provided all the details requested to this Office, your nomination will be transferred via encrypted email by the Office of the Lord-Lieutenant of Buckinghamshire to the Royal Household. Once received by the Royal Household, the Keeper of the Privy Purse will then be responsible for processing your personal data further.
6. The Office of the Lord-Lieutenant may confirm to the community organisation with which you are associated, that you have been nominated to attend a Garden Party. Other than this, the Office of the Lord-Lieutenant would not share your personal data with any other body.
7. The Lord-Lieutenant will retain a record of your nomination indefinitely after the event. The reason for retaining your information is that it is a requirement of the Royal Household that people not be nominated to attend a Garden Party twice. This office therefore needs to retain records of the people it has nominated.
8. Within six months after the event, the Lord-Lieutenant will however delete or securely destroy all sensitive ("special category") personal data (such as special access needs) you provide; as well as the personal details of your guest.

PRIVACY NOTICE OF THE KEEPER OF THE PRIVY PURSE

1. The data you provide will be processed for the purpose of issuing invitations to this event and to cater for guests with special requirements. Whilst most data will be retained indefinitely by the Royal Household, as an historic record of attendees, any sensitive ("special category") personal data will be deleted six months after the event.
2. If you would like more information, please see the Royal Household's Privacy Notice at <https://www.royal.uk/privacy-policy>.